



# Cleaning by Knight

## Employment Application

### HOW TO COMPLETE THIS APPLICATION:

1. Print neatly and use an ink pen so your application can be easily read. If you need more space, attach an extra sheet of paper.
2. Answer all questions completely. If you have questions, give us a call at 541.977.7654 or email [cindyk@cleaningbyknight.com](mailto:cindyk@cleaningbyknight.com). Questions are always welcome.
3. Sign and date the application after answering all the questions and reading all the information.
4. Mail the application to 61149 South Hwy 97 #165, Bend, OR 97702. Or, scan the application and email it to [cindyk@cleaningbyknight.com](mailto:cindyk@cleaningbyknight.com).

### Thank you for your interest in joining the CBK Team!

We are a company that serves our clients well, has each other's backs, and never takes for granted the small joys each day delivers.

If you're looking for a great team to join, complete this application and get in touch with us... who knows where it may take you!

Our employees are field trained to carry on the CBK promise of exceptional service.

Cleaning by Knight does not discriminate on the basis of race, sex, color, religion, sexual orientation, age, or any other factors made unlawful under applicable federal and state laws. All personnel decisions are made without prejudice or discrimination, in accordance with the principles of equal opportunity.



### PERSONAL INFORMATION

[Redacted Name Field]

Name (First, Middle & Last)

[Redacted Phone Number, Social Security Number, and Email Address Fields]

Phone Number

Social Security Number (optional)

Email Address

[Redacted Street Address and City, State, Zip Code Fields]

Street Address

City, State, Zip Code

[Redacted Question Field]

How long have you lived at your current address?

**YES NO**

[Redacted YES/NO Buttons]

Are you under the age of 18?

[Redacted YES/NO Buttons]

If "yes", can you, if hired, show proof of age?

[Redacted YES/NO Buttons]

If hired, are you able to submit proof that you are legally eligible for employment in the United States?

[Redacted YES/NO Buttons]

Do you have reliable transportation to get to and from work?

### AVAILABILITY

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

[Redacted Availability Grid]

FROM TO FROM TO FROM TO FROM TO FROM TO FROM TO FROM TO

If hired, when could you begin work?

[Redacted Date Field]

MONTH / DAY / YEAR

### EDUCATION

[Redacted Education Row 1: NAME, CITY, STATE, # OF YEARS, DEGREE/DIPLOMA]

HIGH SCHOOL

[Redacted Education Row 2]

COLLEGE OR TRADE SCHOOL

[Redacted Education Row 3]

OTHER

## WORK EXPERIENCE

COMPANY	POSITION: DUTIES	SUPERVISOR (NAME/PHONE)	DATES EMPLOYED	REASON FOR LEAVING
May we contact? <input type="checkbox"/> Y <input type="checkbox"/> N				
May we contact? <input type="checkbox"/> Y <input type="checkbox"/> N				
May we contact? <input type="checkbox"/> Y <input type="checkbox"/> N				

## REFERENCES

List 3 school, work or personal references who we may contact. Do not list people who are related to you.

NAME	PHONE NUMBER	HOW LONG HAVE YOU KNOWN THIS PERSON?	RELATIONSHIP TO YOU

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW.  
ONLY APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID.

\_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for  
(initials) employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ I hereby authorize Cleaning by Knight (and all affiliated entities) to thoroughly investigate my references, work  
(initials) record, education and other matters related to my suitability for employment (excluding criminal background information) unless otherwise specified above. I further authorize the references I have listed to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may be granted or  
(initials) during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United  
(initials) States and to complete the required employment eligibility verification document form upon hire.

The Company will consider qualified applicants, including those with criminal histories, in a manner consistent with state and local "Fair Chance" laws.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date